

# Memo

To: GSWCC Trainers  
From: Lauren Zdunczyk, Urban Program Manager, GSWCC  
CC: Brent Dykes, Executive Director, GSWCC  
Date: 06/08/2010  
Re: Certification Cards

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Effective July 1, 2010 the Georgia Soil and Water Conservation Commission (GSWCC) will:

- no longer mail expiration warnings to individuals whose certifications are set to expire within 60 days. However, electronic notifications will be sent to those individuals that have a valid email address registered with GSWCC. If you would like to receive electronic notifications please call 706-552-4474 or email [certification@gaswcc.org](mailto:certification@gaswcc.org).
- no longer issue new certification cards to those individuals that have met the re-certification requirements. Instead, individuals will receive a re-certification sticker that will extend their certification for another three years. The re-certification sticker will have the individual's name, certification number and the new expiration date. The sticker should be placed on the backside of the current certification card.
- issue replacement cards to those individuals that send a self addressed, stamped envelope along with a written request to:

Georgia Soil and Water Conservation Commission  
The Education and Certification Program  
PO Box 1665  
Athens GA 30603

\*\*\*\*Please note the Education and Certification Program's phone number has changed.  
The new number is 706-552-4474.\*\*\*\*